



### **Position Title and Location**

Assistant Supervisor/Quality Control

Klamath Falls, Oregon - Collins Products Hardboard

### **Position Description**

This entry level management position offers challenges and opportunities in the supervisory, technical, and leadership aspects of composite panel manufacturing. The successful candidate will be working within a team environment evaluating products, testing physical properties and analyzing data for process control and continuous improvement. This position will also provide backup supervision as necessary for the Shift Supervisor.

### **Position Responsibilities**

- Determine the physical properties of our products in accordance with established procedures.
- Work with team members to continuously improve the product and process with the primary goal of meeting or exceeding customer expectations.
- Participate in teams working on opportunities to promote manufacturing excellence.
- Provide first line supervisory relief for the supervisor during periods of absence (this position regularly fills in for the Shift Supervisor)
- Ability to act spontaneously to changing needs of the workforce and production line.
- Assist in carrying out the workload of the shift supervisor, including employee discipline and training.
- Maintain the working relationship with the union by following the terms of the existing Working Agreement (contract).
- Other duties as assigned.

### **Position Requirements**

- Willingness and flexibility to work various shifts that may include Saturday and Sunday work as part of the normal work week (currently 24/7 operating posture).
- Working knowledge of manufacturing processes is desirable.
- Strong interpersonal and time management skills.
- Excellent verbal and written communication skills.
- Motivated team member possessing the ability and initiative to cultivate an atmosphere of employee involvement.
- Computer skills including spreadsheet, word processing, and data base familiarity.
- Preference may be given to those with a Bachelor's Degree in Wood Science Technology, Forestry, Engineering, or equivalent manufacturing experience.

### **Wage**

\$ DOE

### **Job Closing Date**

Open Until Filled

### **Send Resumes To**

Human Resources, 6410 Highway 66, Klamath Falls, OR 97601

Email: [KFASQC2020@collinsco.com](mailto:KFASQC2020@collinsco.com)

*This bulletin is intended as a communication device.*

*This bulletin reflects a generalization of information and may not reflect all aspects of this position.*

*All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran. Individuals with a disability, who need a reasonable accommodation in the application or hiring process, please contact*

*Human Resources at 503.826.5230 or [CollinsHR@collinsco.com](mailto:CollinsHR@collinsco.com).*